



United Nations Children's Fund (UNICEF) supports national efforts towards the realization of children's rights to Survival, Development, Protection and Participation.

## Request for Expression of Interest to Supply and Deliver Bicycles

Ref. No. EOI/MLWB/2017/002

As a part of UNICEF support to the Government, UNICEF has been providing Bicycles to partners and beneficiaries in different parts of the country. UNICEF is planning to continue with this support, and would like to solicit potential and reputable importers for supply and delivery of the Bicycles.

The following are standard specification of the bicycles that UNICEF would typically require:

### Standard Bicycle, heavy duty, roadster, for Gents / Ladies.

In this regard, and in order to expand its supplier base, UNICEF would like to invite any company with capacity in this sector to submit an expression of interest (including your detailed company profile).

Please submit your expression of interest by following the instructions outlined below.

**IMPORTANT:** please note that no offer should be submitted at this stage, only the information requested below should be included.

All interested firms are required to provide the following information:

- Full dossier of the organization with references of past performance. The dossier should also include a brief description of the company structure, including branches in different parts of the country or outside Malawi.
- Details of the range of products available.
- Approximate yearly turnover.
- Proof of financial stability - Audited financial statements from the last three years from a recognized Auditing Firm establishing the financial position of your firm
- Proof of license to operate in Malawi, providing also information on the number of years in operation

**IMPORTANT:** please note that no offer should be submitted at this stage; only the information requested should be included. Only the qualified firms will be invited for bidding. UNICEF reserves the right not to provide letters of regret to unselected firms. Note also that UNICEF has all the rights to accept or reject any expression of interest without stating any reasons whatsoever.

The Expression of Interest should be sealed in an envelope, delivered inside the bid box at the reception of the UNICEF Malawi Office, Airtel Complex, Capital City Lilongwe, not later than **5:00pm on 30 January 2017** and clearly marked as follows:

**"Expression of Interest to supply Bicycles"**

**Ref No. EOI/MLWB/2017/002**

**UNICEF Malawi**

**Airtel Complex, Behind Bishowaty**

**P.O. Box 30375**

**Lilongwe 3**

**Attention: Supply Section**

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