

**High Commission of India
Lilongwe

REQUEST FOR PROPOSAL

Inviting bids from companies: The High Commission of India, Lilongwe (Malawi) would like to invite proposals for the reputed companies in Malawi for the supply and installation of the computers and computer related equipment for computerization of the Indian Visa System as per items listed in paragraph two below.

2. **Scope of Work:** The following would be the Scope of Work:-

- (i) 4 – Desktop computers (4GB, 500GB (7200 RPM or above), USB ports, Mouse, Keyboard, 15 TFT Colour Monitor (thin flat screen monitor), at least two pCI slots free, 100/1000 MBPS Network Card, Preloaded Windows Operating System
- (ii) 4 – UPS (500VA) – With battery back-up as per local power conditions.
- (iii) 2-Scanner – HP Scanjet 5500 or equivalent
- (iv) 4-Barcode Scanners – Any USB-based barcode scanner compatible with windows
- (v) 2-Visa Sticker Printers – Epson Stylus C110 (34ppm or higher) or Epson Stylus T 30/T 40/T 1100/B-1100/B-1100 or equivalent viz. Canon iP Pixma 4870/4910/4920/4930/4940/4950/4970/4980/4840/2700/2770/202/2780/4760/4750.
Should look for printers where the paper is back-loading.
- (vi) 2-Fee Receipt Printer – Epson TM88 III, IV & V Thermal Printer or equivalent
- (vii) 2-Biometric Enrolment Device – 4+4+2 for capturing finger prints – Already Integrated Device – Morpho Top100-Cogent CS500E-Suprema RSG10 (From Indian Vendors only as these devices are rarely available globally)
- (viii) 2-Web Cam – Any Logitech Cam of more than 5 MP cameras.

3. **Contact Person:** The companies are requested to submit their Technical and Price bids in a sealed envelope addressed to Mr. Anil Kumar, Head of Chancery, High Commission of India, No.55, Area-9, PO Box 1482, Lilongwe latest by 20th January 2015. His office telephone number is +265 1750014 and the email: hoc.malawi@mea.gov.in

4. **Opening and Selection of Bids:** . The bids would be opened on 21st January 2015 in the morning at 10AM. Reputed company which is able to supply and install all goods indicated as per in paragraph 2, and offering the best overall package in technical and price terms would be recommended for the award of job. The final decision on selection would remain with High Commission of India, Lilongwe.

**(Anil Kumar)
Head of Chancery)
30th December 2015**